

CONSENT TO RELEASE MEDICAL RECORDS

PATIENT NAME(S):

_____ DOB: _____
_____ DOB: _____
_____ DOB: _____

PHONE NO: _____

MEDICAL INFORMATION TO BE SENT:

- COMPLETE CHART (includes but not limited to HIV, Mental Health and Substance Abuse Information)
- OFFICE VISIT NOTES
- VACCINE RECORDS
- LABORATORY AND/OR X-RAY RESULTS
- OTHER
- RECORDS FOR THE DATES FROM _____ TO _____

RECORDS TO BE SENT TO:

NAME: _____ PHONE: _____ FAX: _____
ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

REASON FOR REQUEST:

- ___ I am remaining a patient, but am seeking care from a specialist Physician.
- ___ Moving out of the area. My new address is: _____.
- ___ Insurance change. My new insurance is: _____.
- ___ Other (please list reason): _____.

RECORDS WILL BE:

- Picked-up by parent
- Faxed (to above number)
- Mailed

***THERE IS A \$10.00 FEE FOR CHARTS > 10 PAGES, AND A \$15.00 FEE FOR CHARTS > 70 PAGES. ANYTHING < 10 PAGES IS FREE OF CHARGE.**

I AUTHORIZE MEDICAL INFORMATION TO BE RELEASED AS INDICATED ABOVE. I UNDERSTAND THIS RELEASE IS EFFECTIVE FOR 1 YEAR FROM THE DATE OF EXECUTION. HOWEVER, I MAY REVOKE MY CONSENT AT ANY TIME BY PROVIDING WRITTEN REVOCATION TO THE ABOVE NAMED PHYSICIAN.

Patient or Patient's Legal Guardian Date

Witness Date